

# Local Government Boundary Commission for Wales

## Environmental Policy

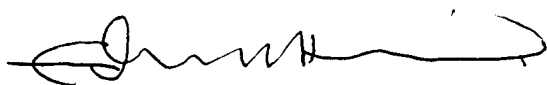
The Local Government Boundary Commission for Wales was established in 1974 under the Local Government Act 1972. Its role is to keep under review all local government areas in Wales, and the electoral arrangements for the principal areas, and to make such proposals to the Welsh Assembly Government as seem desirable in the interests of effective and convenient local government.

The main environmental impacts of the business include the production of paper reports and business travel. In recognising these impacts, **through demonstration of continual environmental improvement** and a **commitment to pollution prevention**, LGBCW will:

- ... **comply with the requirements of all relevant environmental legislation** and have regard for associated guidance notes;
- ... use a minimum of 50% recycled paper;
- ... store and dispose of all waste appropriately;
- ... minimise, recover and recycle waste wherever possible;
- ... ensure staff members are made aware of the environmental impacts relating to their employment;
- ... integrate the consideration of environmental concerns and impacts into all of our decision making and activities;
- ... promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner;
- ... train, educate and inform our employees about environmental issues that may affect their work;
- ... reduce waste through re-use and recycling and by purchasing recycled, recyclable or re-furnished products and materials where these alternatives are available, economical and suitable;
- ... promote efficient use of materials and resources throughout our facility including water, electricity, raw materials and other resources, particularly those that are non-renewable;
- ... avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of;
- ... purchase and use environmentally responsible products accordingly;
- ... communicate our environmental commitment to clients, customers and the public and encourage them to support it; and
- ... strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy in light of our current and planned future activities.

This Policy will be subject to annual review, will be communicated to staff and made available to all interested parties.

Sign Secretary



EDWARD LEWIS

Date 26<sup>th</sup> February 2009